

Privacy Policy



Last updated: 19th May 2020

INC360 operates www.inc360.org. This page informs you of our policies regarding the collection, use and disclosure of Personal Information we receive from users of the Site.

We use your Personal Information only for providing and improving the Site. By using the Site, you agree to the collection and use of information in accordance with this policy.

Information Collection And Use

While using our Site, we may ask you to provide us with certain personally identifiable information that can be used to contact or identify you. Personally identifiable information may include, but is not limited to your name ("Personal Information").

Log Data

Like many site operators, we collect information that your browser sends whenever you visit our Site ("Log Data").

This Log Data may include information such as your computer's Internet Protocol ("IP") address, browser type, browser version, the pages of our Site that you visit, the time and date of your visit, the time spent on those pages and other statistics.

In addition, we may use third party services such as Google Analytics that collect, monitor and analyze this data to improve our traffic and SEO optimisation. Google Analytics may capture your IP address, but no other personal information is captured by Google Analytics.

Communications

We may use your Personal Information to contact you with newsletters and surveys that relate to the support of INC360. We may also contact you for the following reasons:

- To administer a contest, promotion, survey or other site feature
- To ask for ratings and reviews of services or products
- To follow up regarding an enquiry

Security

The security of your Personal Information is important to us, but remember that no method of transmission over the Internet, or method of electronic storage, is 100% secure. While we strive to use commercially acceptable means to protect your Personal Information, we cannot guarantee its absolute security. Should there be a data breach we will notify you via email within 7 business days.

Mailing lists

We may use a third-party provider, MailChimp, from time to time to deliver our newsletter as well as directly from our Wix site. We gather statistics around email opening and clicks using industry standard technologies to help me monitor and improve our e-newsletter. For more information, please see [MailChimp's privacy notice](#). You can unsubscribe to general mailings at any time of the day or night by clicking the unsubscribe link at the bottom of any of our emails or by emailing us at info@inc360.org.

Cookies

Cookies are files with a small amount of data, which may include an anonymous unique identifier. Cookies are sent to your browser from a web site and stored on your computer's hard drive.

Like many sites, we use "cookies" to collect information. You can instruct your browser to refuse all cookies or to indicate when a cookie is being sent. However, if you do not accept cookies, you may not be able to use some portions of our Site.

To learn more about how WIX, our website host, uses Cookies please refer to their Privacy Policy <https://www.wix.com/about/privacy>.

Changes To This Privacy Policy

This Privacy Policy is effective as of 8th April 2020 and will remain in effect except with respect to any changes in its provisions in the future, which will be in effect immediately after being posted on this page.

We reserve the right to update or change our Privacy Policy at any time and you should check this Privacy Policy periodically. Your continued use of the Service after we post any modifications to the Privacy Policy on this page will constitute your acknowledgment of the modifications and your consent to abide and be bound by the modified Privacy Policy.

If we make any material changes to this Privacy Policy, we will notify you either through the email address you have provided us, or by placing a prominent notice on our website.

What rights do you have?

The GDPR provides the following rights for individuals whose personal data is processed:

1. The right to be informed
2. The right of access
3. The right to rectification
4. The right to erasure
5. The right to restrict processing
6. The right to data portability

7. The right to object to processing
8. Rights in relation to automated decision making and profiling (We do not carry out automated decision making and profiling on your behalf)

Right to access – i.e., to request a copy of your information

You can request a copy of your information which we hold (this is known as a subject access request). If you would like a copy of some or all of it, please:

- Write to us info@inc360.org
- Let us have proof of your identity (a copy of your driving licence or passport);
and
- let us know what information you want.

Right to correct any mistakes in your information (rectification)

You can require us to correct any mistakes in your information which we hold free of charge. If you would like to do this, please:

- email or write to us (see 'How can you contact us?' below)
- let us have enough information to identify you
- let us know the information that is incorrect and what it should be replaced with.

Right to remove your details from our records or restrict how we use your information (erasure & restriction)

You can ask us to stop contacting you for particular purposes or remove your information completely from our records. There may be a legal reason why we need to keep your personal data and in that circumstance we will destroy your personal information as soon as we are legally entitled to do so. If you would like us to stop contacting you with information about our services, please:

- email or write to us (see 'How can you contact us?' below). You can also click on the 'unsubscribe' button at the bottom of the email and/or newsletter
- let us know what method of contact you are not happy with if you are unhappy with certain ways of contacting you only (for example, you may be happy for us to contact you by email but not by telephone).

Right to lodge a complaint with the Supervising Authority

If you have any concerns or complaints about how we use your personal data, we hope you will alert us to these directly (see the Contact information below). If you are still unhappy you are entitled to complain to the Information Commissioner's Office (ICO) which is the supervising authority in the UK. Their contact details and the procedure can be found at www.ico.gov.uk.

Contact Us

If you have any questions about this Privacy Policy, please contact our DPO Stewart Norriss via email info@inc360.org with the subject line Privacy Request.

How to unsubscribe

You can unsubscribe at any time by following the instructions at the bottom of each email.